

CANCELLATION POLICY

It is important you make it to all your scheduled appointments. When there are missed appointments, it can cause a lapse in care that can inhibit treatment progress and growth. When you schedule an appointment, that time is now committed to your care. Each day's schedule is carefully planned to ensure adequate time to see clients, plan for sessions, complete reports, make calls, and all the other items that go into providing the best client care. If you do not show up, or do not provide enough cancellation notice, that time could have been scheduled for someone else who may require clinical attention, care or assessment.

If you fail to cancel a scheduled appointment or fail to cancel 48 hours in advance of your scheduled appointment, I cannot use this time for another client and you will be billed for the full cost of your missed appointment.

A full session fee of \$195.00 is charged for missed appointments or cancellations with less than a 48-hour notice. Automatic billing will follow if you do not show up for or cancel an appointment within the 48 hour window prior to your appointment. Insurances do not cover or reimburse the cost associated with a missed session.

If you fail to cancel a scheduled appointment or fail to cancel 48 hours in advance of your scheduled appointment, I cannot use this time for another client and you will be billed for the full cost of your missed appointment. Thank you for your consideration regarding this important matter.

Print Name

Client Signature (Client's Parent/Guardian if under 18)

Today's Date